

Gift Aid Declaration Form

giftaid it **Boost your donation by 25p of Gift Aid for every £1 you donate at no extra cost to you!**

There is absolutely no obligation to make further donations but should you decide to do so we will be able to claim Gift Aid on these donations as well.

By completing the form below you are agreeing to sign up to the Gift Aid Scheme.

Title _____ Initial* _____ First Name _____

Surname* _____ House No/Name* _____

Address _____

Postcode* _____ Date* _____ Amount of recent donation £ _____

* These details are required to make a valid Gift Aid claim

Yes, I am happy for all gifts of money that I have made to CoFarm Foundation in the past 4 years and all future gifts of money that I make to be Gift Aid donations. CoFarm Foundation will reclaim 25p of tax on every £1 I give.

I am a UK taxpayer and understand that if I pay less Income Tax & Capital Gains Tax in the current tax year than the amount of Gift Aid claimed on all of my donations across all Charities, it is my responsibility to pay any difference. Gift Aid will be reclaimed by CoFarm Foundation from the tax I pay for the current tax year.

**Please email your completed form to hello@cofarm.co or post it to:
CoFarm Foundation, Allia Future Business Centre, Kings Hedges Road, Cambridge CB4 2HY**

Please Note:

- You can cancel this declaration at any time by notifying CoFarm Foundation.
- If in the future your circumstances change and you no longer pay tax on your income and capital gains equal to the tax that all charities reclaim, you can cancel your declaration.
- If you pay tax at the higher rate you can claim further tax relief in your Self-Assessment tax return.
- If you are unsure whether your donations qualify for Gift Aid tax relief, please refer to the help sheet IR65 on the HMRC web site - www.hmrc.gov.uk
- Please notify us if you change your name or address.
- We will **never** share your details with other organisations: www.cofarm.co/privacy-statement

Gift Aid Explained

Am I eligible for Gift Aid?

To be eligible for Gift Aid you need to have paid or will pay the same amount of Income Tax or Capital Gains Tax as charities will claim back on your Gift Aided donations in each tax year. Other taxes such as Council Tax and VAT do not count for this purpose.

I don't pay income tax – can I be eligible for Gift Aid?

Even if you think you are not a UK taxpayer, you are still eligible for Gift Aid if you pay tax in the following ways:

- through a taxable investment or rental income
- savings, a state pension or other pension plans
- Capital Gains Tax.

If you do, you are a taxpayer. So, simply tick the YES box on this form and send it to us via email or post and we can claim an extra 25% on your donations.

Is it really that simple?

Yes – just fill in your details on the form, checking that we have your correct initial, last name and home address, send it to us via email or post and we will do the rest for you. Once we have the form we can even claim Gift Aid on any donations you make to CoFarm Foundation in the future.

Does it matter how often or how much I give?

You don't have to give regularly or have donated a certain amount for us to claim Gift Aid on your donations. We can claim Gift Aid on how ever many donations you have made in the past four years.

I have already completed a Gift Aid declaration for another charity. Do I need to complete another one?

You have to give a declaration for each charity you want Gift Aid to apply. However you only need to fill in one form for CoFarm Foundation and we can claim Gift Aid on however much you have previously donated in the last four years and any future donations.

What if my circumstances or details change?

No problem. Just call us during regular office hours on 01223 781200 or email hello@cofarm.co and we'll update your details.

